

**Northwest Radiologists Inc. Confidentiality Agreement
For Secure Web Site Health Information**

Northwest Radiologists Inc. P.S. (NWR) maintains a secure web site for health information (Diagnostic Imaging Results Reports) access. Use of the web site to access this confidential health information is on a strictly “need-to-know” basis. All medical office staff users of the NWR web site access are accountable to protect the privacy and confidentiality of patient information.

Breach of this confidentiality may include:

- Accessing information that is not necessary to carry out the functions of your job
- Communicating health information by any means to others that do NOT have a need-to-know.
- Accessing information using another person’s sign-on and password.
- Allowing unauthorized users access by failing to sign off after use or failure to protect information while signed on to the web access.

Audit and Tracking Systems:

NWR will audit the use and access to health information on the NWR web site. Questionable use and complaints of misuse of the health information will be investigated. If it can be reasonably determined that a breach of security, privacy or confidentiality has occurred it may result in loss of access to the web site health information. Unauthorized release of confidential information may also have personal, civil and/or criminal liabilities.

I have read the information above and I accept full responsibility for the protection, privacy and confidentiality of health information that I access through the NWR web site.

_____	_____	_____
Users Name w/middle initial (print)	Users Signature	Date
_____	_____	
Medical Office Name	Office Address	
_____	_____	_____
Supervising Physician (Print)	Physicians Signature	Date

NWR web site access sign-on and password will be assigned after completion of this agreement. Fax completed form to Northwest Radiologists at 360 527-8950.